



Application for Virginia Scientific Collection/Research/Survey Permit

(Under Authority of § 29.1-412, § 29.1-417, 4 VAC 15-30-10, 4 VAC 15-290-20, § 29.1-418, § 29.1-521, § 29.1-568 of the Code of Virginia)

Non-Refundable Fee: \$40 (Two Year Permit)

Completed materials must be submitted electronically 3-4 weeks prior to the collection period to: collectionpermits@dgif.virginia.gov.

If renewal, give current permit number: _____

Full Name of Principal Applicant: _____

Affiliation: _____

Address: _____

Address2: _____

City: _____ State: _____ Zip: _____

Email: _____ Daytime Phone: _____

Cell Phone or Alternate Contact Phone: _____

If Contracted/Cooperating, by/with whom: _____

A FORMAL PROPOSAL/STUDY PLAN MUST BE SUBMITTED WITH THIS APPLICATION.

Purpose of Collection (Check all that apply):

- Agency Species Management
- Biomonitoring
- Contract Environmental Impact
- Contract Species Survey
- Instructional
- Research
- Volunteer Species Survey
- Other (Specify): _____

Taxa Group: YOU MUST CHECK ALL TAXA GROUPS WHICH APPLY. YOU MUST SPECIFY SPECIES AND NUMBERS TO BE COLLECTED FOR ANY ACTIVITY OTHER THAN CAPTURE AND IMMEDIATE RELEASE SUCH AS DNA SAMPLES, TAGGING, VOUCHER SPECIMENS OR ANIMALS RETAINED FOR CAPTIVE STUDIES.

- Amphibians: _____
- Aquatic Crustaceans: _____
- Aquatic Insects: _____

- Aquatic Mollusks: _____
 USFWS/DGIF Approved Surveyor Yes: No:
- Birds: _____
- Fish: _____
- Freshwater Mussels: _____
 USFWS/DGIF Approved Surveyor Yes: No:
- Macroinvertebrate Water Quality Sampling (NO ID for genus/species):

- Mammals:
- Furbearer: _____
 - Small Mammals: _____
 - Game: _____
 - Marine: _____
- Other Aquatic Invertebrates: _____
- Terrestrial Invertebrates (not including insects):

- Reptiles: _____

Collection Method(s) (Check all that apply):

Aquatic:

- Collection by Hand
- Dip Net
- Electrofishing
- (Gill Nets/Trawl Nets)
- Aquatic Kick Samples
- Nets-Trap (Fyke/Hoop/D-Frame)
- Hook and Line
- HOOKA (Third Lung)
- Cast Nets
- Scuba (proof of certification must be provided)
- Seine Nets
- Snorkel
- View Scope
- Traps (Minnow/Pot/Bell)
- SubstrateGrab Sampler (Vacuums/Dredge)
- Other (Specify): _____

Terrestrial:

- Audio (Anurans/Birds)
- Launched Nets (i.e. rocket, cannon, whoosh)
- Collection by Hand
- Foot-Hold Traps (Snare/Jawed/Tangle)
- Hand Nets (Butterfly/Reptile)
- Live-Traps (Box/Pitfall/Funnel/Bell/Pot/etc.)
- Lures (Baits/Light/Cover Boards)
- Terrestrial Mist Nets (Bats/Birds)
- Visual Encounter (turning over rocks/logs)
- Nocturnal (i.e. shining w/high-power spot light)
- Kill Traps (Pitfall/Snap Traps)
- Other (Specify): _____

Disposition: (released or preserved or retained in lab; if preserved or retained, indicate museum or university or other location specimens will be housed): _____

County Name(s):

Waterbody(s):

Location Description: _____

Sub-Permittees/Field Collectors:

(A resume MUST accompany this application for ALL persons listed (whether Principal Permittee (Applicant) or Sub-Permittees/Field Collectors, first time students are exempt).

Name: _____	Affiliation: _____

(If you have more than five subpermittees, please provide a separate sheet)

Have you been convicted of violating any federal or state wildlife laws or wildlife-related regulations within the past 5 years?

Yes ___ No ___ If "yes," Year and nature of offense: _____

"I CERTIFY UNDER PENALTY OF LAW THAT THE INFORMATION SUBMITTED IN THIS APPLICATION IS, TO THE BEST OF MY KNOWLEDGE, TRUE, ACCURATE, AND COMPLETE. I ALSO AGREE TO THE PERMIT CONDITIONS PROVIDED WITH THIS APPLICATION AND TO ANY SPECIAL CONDITIONS PLACED ON MY PERMIT. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT."

Applicant Name Date

TYPED SIGNATURE IS AUTHORIZED AND BINDING PER CODE OF VIRGINIA 1-13.32 AND 2.1-7.4
Receipt of payment does not imply approval of permit request.



Virginia Department of Game and Inland Fisheries
P O Box 3337, Henrico, VA 23228
(804) 367-6913



Under Authority of § 29.1-412, § 29.1-417, & § 29.1-418 of the Code of Virginia

Scientific Collection Permit -- Standard Conditions

- **This permit, or a copy, must be carried by the above named individuals during collection activities.**
- The permittee is required to submit to this Department a report of all specimens collected under this permit by the report due date. Report form may be found at <http://www.dgif.virginia.gov/permits/wildlife-collection.asp>. **FAILURE TO RETURN THIS REPORT WILL RESULT IN NON-ISSUANCE OF FUTURE PERMITS.** If no activity occurs under this permit, an email should be sent to collectionpermits@dgif.virginia.gov containing the following statement: No activity occurred under Permit #insert permitID during insert year (i.e. 2006). Permit reports are due by January 31.
- Permittee MUST notify VDGI within the seven (7) day period prior to EACH sampling event. Notification must be made via email to: collectionpermits@dgif.virginia.gov.)
- This permit does not support any activities outside of those associated with the application and proposal submitted to and approved by DGIF.
- No species currently listed by the U.S. Fish and Wildlife Service or the Virginia Department of Game and Inland Fisheries as threatened or endangered may be intentionally collected under this permit. If incidental *death or injury* of threatened or endangered species does occur, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within twenty-four (24) hours of occurrence. The following information must be reported: collector, date, species, location (county, quad, waterbody, and latitude and longitude to nearest second), and number collected.
- If incidental *observation or collection and live release* of threatened or endangered species occurs, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within seven (7) days, providing the same information as the above condition.
- If incidental *mortality or injury of specimens intended to be taken live* occurs, the permittee is required to notify this Department at collectionpermits@dgif.virginia.gov within 48 hours, providing the same information as the above conditions. In addition, the permittee must provide the cause of mortality or injury and steps that are being taken to address the problem.
- No species may be retained unless specifically authorized by this permit.
- Game birds/game mammals/game fish protected by State and/or Federal laws must be taken during authorized hunting and trapping seasons and under applicable daily and seasonal bag/number limits by properly licensed persons unless otherwise specifically authorized. A valid Virginia fishing license is required for each person collecting samples by hook-and-line.
- All traps must be marked with the name and address of the trapper or an identification number issued by the Department (Code of Virginia §29.1-521.7). Steel foothold traps, Conibear-style body gripping traps, and snares must be marked with a nonferrous metal tag bearing this information (Virginia Administrative Code 4 VAC 15-40-170).
- All traps must be checked at least once a day and all captured animals removed, except completely submerged body-gripping traps which must be checked at least once every 72 hours (Code of Virginia §29.1-521.9).
- The permittee is required to report any incidences of wildlife deaths or diseases observed during the course of collection activities. Reports should be made to: collectionpermits@dgif.virginia.gov within seven (7) days.
- This permit satisfies only the Department's requirement for collection permits and is issued with the understanding that no collections will be made on federal, state, or private property without the prior approval and necessary permits from the landowners involved. The permittee is responsible for obtaining any additional permits required for collection.
- Sampling gear, boats, or trailers which have been used in states harboring zebra mussels must be cleaned and prepared following accepted guidelines for removal of zebra mussels, prior to being used in Virginia.
- For safety reasons, it is recommended that all permittees display at least 100 square inches of solid blaze orange material at shoulder level within body reach and visible from 360 degrees, especially during hunting season.