

VIRGINIA DEPARTMENT OF GAME AND INLAND FISHERIES
**APPLICATION FOR PERMIT TO STUFF AND MOUNT BIRDS, ANIMALS, OR FISH, AND
PARTS OF THEM FOR SALE OR COMPENSATION**

Permit Term is August 1st to July 31st

Non-refundable Application Fee

Check One:

Non-refundable Application Fee: \$40.00 for One Year

Check One:

Permit: NEW RENEWAL

\$80.00 for Two Years Prior Years' Permit Number _____

I hereby apply for a permit to stuff or mount birds, animals, or fish, or parts of them, for compensation or sale. The business is to be conducted pursuant regulations of the Department as authorized by Title 29.1, Chapter 4, Code of Virginia.

Mr. Mrs. Ms. Miss.

Name of Applicant: _____

Address

City State Zip County

Home Phone Number: _____ Email Address: _____

Date of Birth: _____ Sex: M F (Check One)

Name of Business: _____

Business Mailing Address

City State Zip County of Business

Business Phone Number: _____

Location of Business: _____
(if different from above)

Dealing in migratory waterfowl also requires a Federal Taxidermy Permit, obtainable through the U.S. Fish and Wildlife Service, Assistant Regional Director, Division of Law, P. O. Box 779, Hadley, MA 01035-0779, Phone Number: (413) 253-8643.

If dealing with migratory waterfowl, list your Federal Taxidermy Permit number and **enclose a copy of your current Federal Permit**.

Federal Permit Number: _____

TURN OVER FOR SIGNATURE BLOCK AND MAILING INSTRUCTIONS

Make non-refundable application fee check or money order payable to TREASURER OF VIRGINIA for \$40.00 or \$80.00 and send to:

Department of Game and Inland Fisheries
Permit Section
P O Box 3337
Henrico, VA 23228
(804) 367-6913

Have you been convicted of violating any federal or state wildlife laws or wildlife-related regulations within the past 5 years?

Yes___ No___ If "yes", year and nature of offense_____

APPLICANT'S SIGNATURE

DATE

By my signature above, I hereby certify that all entries made on this application are true and complete, and I agree and understand that any falsification of information herein, regardless of time of discovery, may result in denial or revocation of my permit.

TYPED SIGNATURE IS AUTHORIZED AND BINDING PER CODE OF VIRGINIA §1-13.32 AND §2.1-7.4

**TAXIDERMY PERMIT
GENERAL CONDITIONS**

4 VAC 15-290-70. Stuffing or mounting birds and animals; Possession of game legally taken.

A holder of a permit to stuff and mount birds and animals or parts of them for compensation or for sale, as provided for in § 29.1-415 of the Code of Virginia may have in possession for such purpose only birds and animals which were legally taken.

4 VAC 15-290-80. Stuffing or mounting birds and animals - records; inspections.

A. A holder of a permit to stuff or mount birds and animals shall keep a complete record of all transactions. Such records shall include the species to be mounted or tanned; the date of receipt; the name, address and telephone number of the person for whom the work is being performed; the name of the person who killed the specimen (if different from above); the hunting license or Virginia driving license number of such person; the county where the specimen was taken, or, if taken out-of-state, the state in which it was taken; and the date the completed work was returned to the customer. Such records shall be retained for three years. These records, and the premises where such business is conducted, shall be open to inspection by representatives of the department during normal business hours.

B. Upon receipt of any specimen of wildlife, a holder of a permit shall immediately affix to such specimen a tag bearing the designation of the species, the name and address of the customer and the date the specimen was killed. Such tag shall remain affixed to the specimen, except when the specimen is actually in the process of being worked on, until it is delivered to the customer. A numbered tag, with numbers corresponding to the number of the line entry of the records required in subsection A of this section, may be used in lieu of that.

4 VAC 15-90-280. Sale of hides.

It shall be lawful to sell hides and hooves from any legally taken deer.

4 VAC 15-40-270. Sale of unclaimed taxidermy specimens by licensed taxidermists.

Unclaimed mounted native wildlife specimens or their processed hides, when taken in accordance with the provisions of law and regulations, may be sold by a Virginia licensed taxidermist with the exception of black bears, migratory waterfowl, migratory birds and state and federally listed threatened and endangered species.

A mount or processed hide shall be considered unclaimed if it has been left in a taxidermy place of business for more than 30 days beyond the period the mount was to remain on the premises pursuant to a contract. This contract must inform the owner of the possibility of such sale. After the 30-day period a notice by registered or certified mail with a return receipt requested must be mailed to the owner of record therein, instructing him to reclaim the mount within 15 days of the notice. This notice shall identify the species and the date it was received, set forth the location of the taxidermist facility where it is held, inform the owner of his rights to reclaim the mount within 15 days of this notice after payment of the specified costs. This notice shall state that the failure of the owner to reclaim the mount or hide within this 15-day time frame may result in the sale of the unclaimed mount or hide.

If a mount or hide is not claimed after the return of a signed certified receipt and within the 15-day period, then the taxidermist may sell the mount for an amount not to exceed the remainder of the amount of the original invoice plus reasonable administrative and storage costs. Within seven days of the sale of any unclaimed mount the taxidermist shall notify the Department in writing the name and address of the purchaser, invoice price, species sold, taxidermist, previous owners' name and address.

General Permit Information

This permit does not absolve the permittee of any responsibilities or conditions of any other federal, state, or local laws and regulations, including those that apply to Threatened or Endangered Species.

Regulation 4 VAC 15-290-130 states that a permit holder shall comply with all terms and conditions of any permit issued by the Department of Game and Inland Fisheries pursuant to Title 29.1 of the Code of Virginia and the regulations of the board pertaining to hunting, fishing, trapping, attempting to take, possession, sale, offering for sale, transporting or causing to be transported, importing or exporting, propagating, exhibiting, and rehabilitating of any wild bird, wild animal or fish. The penalty for violation of this section is a Class 3 misdemeanor unless another penalty is specified.

Regulation 4 VAC 15-30-7 states that provided that the issuance of a permit renewal has been delayed past the expiration date of the permittee's previous permit at no fault of the applicant, the permittee may continue the specific activities authorized by the expired permit until the Department has acted on such person's application for renewal. To qualify for this allowance, applicants must submit a completed renewal application to the Department at least 30 days prior to the expiration date of the permit. The Department may deny renewal of a permit to any applicant who fails to meet the issuance criteria set forth by the Department. Renewal applications will be mailed approximately two months in advance of the permit's expiration date.

Compliance/Violation/Revocation

A. Regulation 4 VAC 15-290-130 states that a permit holder shall comply with all terms and conditions of any permit issued by the Department of Game and Inland Fisheries pursuant to Title 29.1 of the Code of Virginia and the regulations of the board pertaining to hunting, fishing, trapping, attempting to take, possession, sale, offering for sale, transporting or causing to be transported, importing or exporting, propagating, exhibiting, and rehabilitating of any wild bird, wild animal or fish. The penalty for violation of this section is a Class 3 misdemeanor unless another penalty is specified. Further, any violation of state or federal wildlife laws related to the permitted activities by the permittee, his/her agents or employees, or guests will constitute a violation of the conditions of the permit.

B. As provided by 4 VAC 15-30-5, failure to comply with the provisions of a permit may result in the revocation or suspension of the permit for a period up to but not to exceed five (5) years. Any person whose permit is revoked, or suspended may appeal that decision in writing, to the Director, Department of Game and Inland Fisheries, P O Box 3337 Henrico, VA 23228.