



COMMONWEALTH OF VIRGINIA
DEPARTMENT OF GAME AND INLAND FISHERIES
SPECIAL USE AUTHORIZATION

Pursuant to 4 VAC 15--40-280. Department-owned or controlled lands.

Property Requested: _____ Date: _____

(Hereinafter referred to as "premises")

County, City or Township: _____

Body of Water if applicable: _____

Date(s) Requested: From _____ To _____

Individual Filing Application: _____ Date: _____

(Hereinafter referred to as "Permittee")

Organization Represented: _____

Address: _____

Telephone: (H) _____ (W) _____

Email Address: _____

Permission is hereby requested to hold the following event/conduct the following activities:

on the above referenced date(s).

The exercise of any privilege granted in this authorization constitutes acceptance of all the conditions of this authorization.

Applicants may also need an Access Permit for all participants. See Authorization Conditions on the next page.

CONDITIONS:

1. **This authorization does NOT waive the requirement for the individuals to obtain access permits or a group access permit.** Those persons 17 and older who do not possess a valid hunting/fishing license or have a current boat registration are required to obtain access permits to access Agency lands and lakes. Access permits are obtained through DGIF Customer Service at 1-866-721-6911 or on-line at <https://www.gooutdoorsvirginia.com>
2. The GROUP shall maintain the improvements and premises to standards of repair, orderliness, neatness, sanitation, and safety acceptable to the Local Conservation Police Officer and Regional Lands and Facilities Supervisor named on this form.
3. This authorization is subject to all valid claims.
4. The GROUP, in exercising the privileges granted by this authorization, shall comply with the regulations of the Virginia Department of Game and Inland Fisheries, State, County and Municipal laws, ordinances and/or regulations which are applicable to the area or operations covered by this authorization. This authorization is to provide the GROUP as authorization to use the premises for the activities described, and in no way does this absolve the GROUP of any requirement to obtain local, state, or federal permits or licenses relating the conduct of the activities of the GROUP.
5. Camping is allowed as long as the location of the activity is not within 100 yards of any facility or structure, and camping is not allowed on any designated parking area.
6. Vending or other operations of any kind or nature in connection with the event for which the authorization is requested shall not be conducted within 100 yards of any facilities or structures without the express written consent by the Department of Game and Inland Fisheries.
7. The GROUP shall exercise diligence in protecting from damage the land and property of the Commonwealth of Virginia covered by and used in connection with this authorization, and shall pay the Commonwealth of Virginia for any damage resulting from negligence or from the violation of the terms of this authorization or of any law or regulation applicable to the State lands by the

GROUP or by any agent or employees of the GROUP acting within the scope of their agency or employment.

8. The GROUP agrees to indemnify, defend, and hold harmless the Commonwealth of Virginia, Department of Game and Inland Fisheries from all risks or claims for damage of every kind, whether relating to property or person.
9. Upon abandonment, termination, revocation, or cancellation of this authorization, the GROUP shall remove, within 30 days, all structures and improvements except those owned by the Commonwealth of Virginia, and shall restore the site, unless otherwise agreed upon in writing or in this authorization. At the end of this 30 day period, the GROUP has an additional 10 days to remove all such structures or improvements or they become the property of the Commonwealth of Virginia. All costs involved in the removal of such structures and improvements, and the restoration of the site, are the liability of the GROUP.
10. This authorization is not transferable.
11. In case of change of address, the GROUP shall notify immediately the Department of Game and Inland Fisheries in writing.
12. The GROUP agrees to allow the sporting public normal use of these facilities while the event is in progress. Furthermore, all written publicity for the event(s) shall include notice(s) to the general public that the facilities will remain available for their normal uses during the event(s).
13. This authorization may be terminated upon breach of any of the conditions herein or at the discretion of the Department of Game and Inland Fisheries.
14. This authorization shall have no force or affect until the GROUP has signified acceptance of its provisions and conditions by signing and returning to the Department of Game and Inland Fisheries.
15. This authorization expires and is subject to renewal on or by _____.
16. This authorization is accepted subject to the conditions set out above.

17. The GROUP shall clean the area, removing litter and debris deposited on the Premises as a result of the proposed activities, and dispose of them properly.
18. Any valid problems, complaints, conflicts or violations directly related to this event shall be cause for denial and non-approval of any future applications or requests.
19. Additional terms and conditions may apply but may only be in effect when such additional terms and conditions are enumerated on the attached Special Use Authorization Addendum.

A copy of the approved authorization will be returned to the GROUP once reviewed and authorized by the Director of the Virginia Department of Game and Inland Fisheries or the designee. If denied, a letter of explanation will be mailed to the applicant.

REQUESTED BY:

Signature: _____ Date: _____

Title: _____

PERMIT AUTHORIZED BY:

Signature: _____ Date: _____

Title: _____

Copies:

Conservation Police Officer: _____

Regional Lands and Facilities Supervisor: _____

RETURN TO
Virginia Department of Game and Inland Fisheries
Bureau of Wildlife Resources, Statewide Resources
P O Box 90778
Henrico, VA 23228-0778
Shirl Dressler
804-367-6913
Fax 804-367-2628
Email: shirl.dressler@dgif.virginia.gov

SPECIAL USE AUTHORIZATION ADDENDUM
(List individual terms and conditions here.)